



Greenfield Recreation Commission
20 Sanderson Street City Offices/ Greenfield Community Youth Center
December 11, 2025 - 6:00 PM Meeting Minutes

Committee Members Present:

- Donna DuSell, Chair
- Barbara Nichols Zaccheo, Secretary
- Danica Hochstetler, Member
- Myrt Jaquay, Member (arrived 6:19pm)
- Mary Phillips, Member
- Daniel Piasecki, Alternate
- Heather Valenta, Alternate
- Christy Moore, Recreation Director, Ex-Officio

Others Present:

- n/a

6:09 pm Chairperson's Statement:

- The Recreation Commission is not recording this meeting. If any other persons present are recording the meeting, you must notify the Chairperson at this time.

6:10pm Public Comment

- No discussion or comments will be entertained unless requested upon by the Chairperson of the Commission.
- None

6:11pm Approval of November 20, 2025 Meeting Minutes

- Mary made a motion to approve the November 20, 2025 meeting minutes without any edits. Dan seconded and all voted in favor.
- The following action items from November 2025 were completed:
 - 1) Christy checked in with FRCOG about not releasing draft Highland Park trail maps to the public as the project is not finalized yet.
 - 2) Myrt worked with Christy on a holiday lights switch carpentry project on the weekend and the Recreation Department will paint it the week before Jingle Fest.

6:13pm Director's Report

Parks, Programs, Events, Office and Grant Updates:

- Enrollment in basketball (only a few spots left), after school (fluctuates based on family needs), and Rec Room (almost at full capacity) continues. Jinglefest was amazing!

Office and Grant Updates:

- Shayla has resigned effective 12/19/2025. Christy is working with City Hall to advertise and fill the position as soon as possible as she manages many programs. The Recreation Department has also lost an after school group

leader with their last day at the end of December; however the department is in the process of filling it with a former afterschool employee who is taking a leave from college for next semester.

- Rec Room Coordinator position continues and has regular job performance reviews.
- Danica is requested to help with Saturday basketball games to score and keep the time clock. Barb is interested in being trained so she can help.
- Christy presented a powerpoint presentation about the Recreation Department and shared her slides with the Commission. The presentation was well received by the Citizenship Academy and there were questions about how the Department phases programs in and out. Christy responded that it's based on attendance and trends.

6:32 pm Old Business

- Overall, Jinglefest was a fantastic event and still requires more cleanup this week. Photos will be posted on social media this week from Jinglefest. So far, there has been a lot of interest on social media for this event. Christy offered her thanks to all who volunteered. The debrief included:
 - 1) Light the tree earlier so that the carolers are not singing in front of a dark tree and so it's a bit warmer.
 - 2) Participants really enjoy the Amazing Race.
 - 3) Dan reported that downtown businesses were pleased with Jinglefest foot traffic and sales.
 - 4) The craft markets at the former Mesa Verde and former Moldavite Dreams went very well.
 - 5) Cold weather reduced the turnout for tree lighting and karaoke; however the Moose Club seemed happy with Chop Suey sales.
- Donna and Christy attended the Appointments and Ordinance Committee meeting on December 10, 2025 at 7:00pm. The Committee reviewed the updated Chapter 173: Recreation Commission. Christy will review more details on the "no smoking" Ordinance in January and coordinate with staff responsible for Veteran's Mall.

6:45pm New Business:

- **Seasonal Employee Determination and Wages for 2026.** As the minimum wage has not changed for summer 2026, the dollar amounts have not changed. The dates presented have been updated for 2026. Dan made a motion, Heather seconded the motion to approve the Seasonal Employee Determination and Wages for 2026 as shared and presented by Christy. All voted in favor.
- **Facility Use Form for 2026** with an updated date for revision for 2026. Heather made a motion, Mary seconded a motion to approve the Facility Use Form Approval for 2026 as shared and presented. All voted in favor.

- **Mobile Stage form for 2026.** Mary made a motion and Myrt seconded the approval of the Mobile Stage Form Approval for 2026 as shared and presented. All voted in favor.
- **Fireworks Celebration Contract Renewal 2026:** Dan made a motion for the Recreation Department to accept the Renewal Option for the Fireworks BID for Pyrotecnico to renew for 2026 shows on Friday, February 6th with rain date of the February 7th and Sunday, July 5/6 at the suggested dollar amount and shell count. Mary seconded and all voted in favor. In 2025, the July 4 bid was \$12,000 and winter carnival was \$4,500. Discussion included that Pyrotechnico shared with Christy that there's a 9% increase in expenses due to inflation and tariffs and suggested an increase for 2026 shows for February Display: \$5,000 and July Display: \$13,250. Pyrotechnico also pointed out that next year will be America's 250th anniversary so they are seeing many communities allocate more funds towards their July fireworks display to help bring more excitement for the Independence Day holiday.
- Christy also shared that this is the final year to renew and then the department will need to rebid.
- **Fiscal Year 2027 Budget-** no official guidance from the Mayor's Office yet however Christy anticipates a level funding request.
- **Sponsorship Opportunities for 2026-** The multipage document will be distributed this month as Kelly is pulling together the final touches. Donna suggested that Commissioners do a follow up call or visit in person to businesses to explore options.

7:20pm Discussion of Future Agenda Items

- Fiscal Year 2027 Budget
- Sachem's Head repairs
- No Smoking Ordinance

Action Items

- Riddell Street Inventory- Heather (available on Fridays), Kelly, and Christy need to inventory with dollar values on the contents of Riddell Street storage including Barbeque, Winter Carnival, trailer, Mutts and Mayhem, and other Recreation Department items.
- Myrt check out Sachem's Head platform and report back on needs for capital improvements.

Next Meeting Date: January 15th at 6:00pm at Fire House Meeting Room 41 Main Street

7:31pm Adjourn – Motion made by: Mary Seconded by: Dan